

# Acquisition Alert

## Procurement Integrated Enterprise Environment and Records Retention Procedures

The Department of Defense (DoD) has issued new systemic records retention and destruction policy to be implemented in the Procurement Integrated Enterprise Environment (PIEE). PIEE hosts a number of capabilities for managing pre-award, award and post-award administration; payment; property management; and contract close out. The PIEE 6.0 Electronic Data Access (EDA) system was released in June 2019 and is now the DoD's repository for contractual instruments and supporting documentation.

Requirements for document retention are determined by a number of regulations including: Federal Acquisition Regulations (FAR), Defense Federal Acquisition Regulation Supplement (DFARS), Financial Management Regulations (FMR), and the National Archives and Records Administration (NARA) General Records Schedule (GRS). This policy does not alter current rules on record retention. However, a record of destruction will be maintained in PIEE after the documents and associated data for a record have been destroyed.

For documents with a retention period ending prior to July 2014, the Program Management Office for PIEE will compile lists of documents for Component review. Components will be able to identify documents that need to be excluded from destruction due to investigation, litigation, or historical significance. Records with a retention period falling after July 2014 will be fully automated.

### Metadata Retention

This policy requires that a record of destruction be maintained in PIEE after documents and associated data for a record have been destroyed in accordance with regulation

### Fully Automated Records Retention

Records retention will be fully automated for documents in PIEE with a records retention period extending beyond June 2014



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